

Construction site organization

No.	Actors	Type of work (painter etc.)	Responsibility	Name and Address, RUT/CVR No.	Phones and email	Contact person (s) on the construction site (Signed up for or completed the mandatory working environment education)		
1	Client		Executive order on the duties of the developer: 1) appoints OSH Coordinator P and B 2) PSS 3) Prepare Journal 4) Definition of security measures 5) Notify the construction site 6) agreements, etc.	Name: Address: RUT/CVR No.:	Phone: Mobile: Email:			
2	OSH Coordinator P		Safety meetings, roundings, demarcation, PSS, Journal					
3	OSH Coordinator B							
4	Construction Management							
5	Supervision							
6	Designer							
7	Client Advisor							
							Educated	Sighed up
8	Total Contractor					Supervisor: W.E. rep.:		
9	Head Contractor					Supervisor: W.E. rep.:		
10	Contractor for 1					Supervisor: W.E. rep.:		
11	Contractor for 2					Supervisor: W.E. rep.:		

12	Contractor for 3					Supervisor:		
						W.E. rep.:		
13	Contractor for 4					Supervisor:		
						W.E. rep.:		
14	Contractor for 5					Supervisor:		
						W.E. rep.:		
15	Etc.							
16								
17	Other e.g. representatives for the residents							
18	Others e.g. representatives for the OSH organization in the finished building							

Date: (insert date)

Date: Revision: (insert date of revision)

Responsible: (company name and address, CVR number, contact name, telephone numbers and E-mail address)

Responsible revision: (company name and address, CVR number, contact name, telephone numbers and E-mail address)

Guidance on Annex 1 on the clients' building site organization:

Annex 1 shall identify the person responsible for:

1. Drawing up plan for safety and Health (PSS), construction site drawings, time schedule and staff plan
2. Coordinate safety work in general and in common areas;
3. Identify security measures in common areas, e.g. the responsible contractor for scaffolding
4. Give notice of the construction site to the WEA

Also

- Enter the persons responsible in the column for responsibility
- Specify the individual contractors tasks on the site, e.g. demolition, sewer, bricklayer, plumbing, electricity, take M. more
- Specify for all contractors the Supervisors and occupational Health and Safety representatives (W.E. rep).
- The subcontractors to the contractors also must be entered in the construction site's organizations chart
- Contractors on the site with 5 men or more working 14 days must establish a working environment group on the construction site. The group must consist of a supervisor and a safety representative (W.E. rep.)
- On construction sites with two operating contractors at the same time, the developer must appoint a safety and health coordinator for both the design and building phases. The requirements for the Coordinator's qualifications increases with the number of employees on the site.