

Annex 3 Check sheet for tidying up and cleaning

The site address: _____

Occupational safety and health review conducted by: _____

Occupational safety and health review date: _____

The table below is filled out in connection with security review on tidying up and cleaning.

Safety And Health Topic <small>See www.bar-ba.dk Handbook on OSH</small>	Confirmed YES/NO	If not, please describe where and what the problems are	Describe the solution to the problem	Responsible person and date of solution
Materials are stacked so that they cannot topple or otherwise constitute a health hazard. Materials are only placed in sites designated for it.				
Holes for wells and the like are securely covered.				
Discarded materials or equipment is removed immediately.				
Storage areas are well-grounded and raised above the surrounding terrain.				
The municipality's waste regulations are followed when waste is removed.				
Waste and materials, etc. is positioned in such a way that it does not hinder proper clearing off snow, mud and water.				
Electric cables and wires are suspended. If they cross access roads or vehicular, they are hung, buried or otherwise protected.				
Wires for electricity, compressed air, gas and water for use at temporary construction sites should be placed and secured, so you cannot trap over them, damaging them and transport can take place unhindered .				
By dusty work, machines with dust filter and vacuum cleaner are used.				
Good ventilation in the work room is secured.				
Cleaning is carried out regularly, and when the need arises. Cleaning is carried out in a manner so dust and other harmful pollution do not spread, e.g. to other work positions. Vacuum cleaners are used and dry sweeping is not carried out.				
Cover-ups, railings and other security measures are not removed during the cleanup.				
The workplace is arranged so that materials and similar do not lie in the way of transportation, vehicular and pedestrian traffic.				
Waste and empty packaging is placed on specially designed areas or in containers. They are emptied regularly, and when it is needed.				